

## APPEAL AGAINST THE STUDENT UNION'S DECISION

### A change to the Student Union's decision can be sought by:

1. A party involved,
2. An authority, as provided by law or if the right to appeal is necessary for the supervision of a public interest under the authority's control,
3. A member of the Student Union.

In accordance with Section 41 of the University of Applied Sciences Act, a correction can be sought for a decision regarding the Student Union's administrative matters from the body that made the decision. A decision on a Student Union's appeal can be contested by filing a complaint with the Administrative Court as stipulated in the Administrative Judicial Procedure Act. Only the person who submitted the appeal may appeal the decision made in response to the appeal. The complaint must be made in writing and addressed to the Administrative Court of Eastern Finland.

A member of the Student Union can also appeal a decision of the Student Union's body on the grounds that the decision was made in a manner contrary to the law, regulation, or provisions related to the Student Union. The member is considered to have received notice of the decision when the decision is made publicly available.

### The appeal must include:

1. The decision against which the appeal is made,
2. The specific points of the decision being appealed and the changes requested,
3. The grounds for requesting the change,
4. The name and municipality of the appellant. If the appellant's legal representative or agent exercises the appellant's authority, the representative's name and municipality, as well as the postal address and telephone number for notifications related to the matter, must also be provided.

### The appeal must be accompanied by:

1. The decision being appealed, either in its original form or as a copy,
2. Proof of when the decision was served or other evidence of the starting date of the appeal period,
3. Documents that the appellant refers to in support of their claim, unless they have already been submitted to the authority.

The receipt of decisions from the meetings of the Representative Council and the Board is deemed to have occurred on the day they are published on the Student Union's website. The appellant can submit the appeal with attachments personally or through a representative to the Administrative Court of Eastern Finland. The appellant may also send the appeal with attachments by mail, courier, or electronically. The appeal with attachments must be submitted to the post office in time for it to arrive during office hours before the end of the appeal period. The appeal with attachments can also be sent to the Administrative Court electronically or by email. Documents



must be sent to the judicial authority in a way that makes them available in the receiving device or information system during office hours before the end of the appeal period.

If the representative is not a lawyer or public legal aid attorney, a power of attorney must be attached to the appeal. The appellant, legal representative, or agent must sign the appeal. If the appellant does not personally sign the appeal, a power of attorney signed by the appellant must be attached, unless the representative is a lawyer or general legal aid attorney. The appeal with attachments must be received by the Administrative Court of Eastern Finland no later than the thirtieth (30th) day after the appellant has been informed of the decision. The day of receipt is not counted in the deadline. If the last day of the deadline is a public holiday, Independence Day, May Day, Christmas Eve, or Midsummer Eve, or a Saturday, the appeal period extends to the next business day.

Changes to the decisions of preparatory bodies chosen by the Board of the Student Union of Southeastern Finland University of Applied Sciences can be appealed in writing to the Board of Student Union Kaakko.

**Contact information for the Administrative Court of Eastern Finland:**

Administrative Court of Eastern Finland  
Minna Canthin katu 64  
Entrance from the Puistokatu side  
70100 Kuopio

**Phone:** 029 56 42502 (customer service)  
**Fax:** 029 56 42501  
**Email:** ita-suomi.hao@oikeus.fi